

**FULL BOARD MEETING MINUTES  
of the  
MONTANA BOARD OF PSYCHOLOGISTS  
301 S Park Avenue, Helena, MT  
4<sup>th</sup> Floor – Large Conference Room**

**November 8, 2018 – 4:45 p.m. to 4:47 p.m.  
November 9, 2018 - 8:15 a.m. to 4:50 p.m.**

**1. Call to Order - Establish Quorum - Introduction of Board & Staff Members Present (00:03)**

Chairman, Dr. James Murphey, called the meeting to order in open session at 4:45 p.m. on November 8, 2018. It was determined that a quorum was present to begin deliberations.

**Board Members Present:**

Dr. James Murphey, Ph.D.  
Dr. Loretta Bolyard, Ph.D.  
Ms. Shelley Marie Windsor, BCBA  
Dr. Sara Boilen, Psy.D.  
Dr. Paul Silverman, Ph.D.  
Ms. Becky Bird, Public Member

**Staff Members Present:**

Ms. L'Joy Griebenow, Executive Officer  
Ms. Michele Peterson-Cook, Board Counsel  
Ms. Debra Tomaskie, Administrative Specialist  
Mr. Todd Younkin, DLI/BSD/Administrator

**Recess:** Board Chairman, Dr. James Murphey, adjourned the open session meeting to recess until 8:00 a.m. November 9, 2018.

*At this point in the agenda, the Board recessed to gather for a non-working dinner. The Board will reconvene at 8:00 a.m. on Friday, November 9, 2018 following the conclusion of the Board's Screening Panel meeting. If the Panel meeting goes past 8:00 a.m., the Board meeting will begin as soon as possible after the Panel's work has concluded.*

**Reconvene: Establish Quorum - Introduction of Board & Staff Members Present (00:03 Recording 1)**

Chairman, Dr. James Murphey, reconvened the meeting in open session at 8:15 a.m. on November 9, 2018. It was determined that a quorum was present to begin deliberations.

**Board Members Present:**

Dr. James Murphey, Ph.D.  
Dr. Loretta Bolyard, Ph.D.  
Ms. Shelley Marie Windsor, BCBA  
Dr. Sara Boilen, Psy.D.  
Dr. Paul Silverman, Ph.D.  
Ms. Becky Bird, Public Member

**Staff Members Present:**

Ms. L'Joy Griebenow, Executive Officer  
Ms. Michele Peterson-Cook, Board Counsel  
Ms. Debra Tomaskie, Administrative Specialist

**Guests Present:**

Ms. Megan Galliford

Ms. Kameron Nelson  
Ms. Glenda Truesdell  
Ms. Marti Wamgen  
Mr. Andrew Boucher (by phone)  
Dr. Morgan Sammons (by phone)

**2. Approval and Tentative Modification of Agenda Order (00:49 Recording 1)**

Motion (1:23): Ms. Becky Bird moved to approve the agenda as presented. Dr. Loretta Bolyard seconded. Motion carried.

**3. Review of Minutes (02:40 Recording 1)**

- a. September 10, 2018 Open Session Minutes
- b. September 10, 2018 Executive Session Minutes

The Board made no changes to the September 10, 2018 Full Board minutes.

**4. Public Opportunity to Comment (3:23 Recording 1)**

(Presiding Officer Statement) "Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board that is not on the agenda of this meeting. While the Board cannot take action on any issues presented, the board will listen to comments and may ask staff to place the issue on a subsequent agenda. The presiding officer may limit the comment period in order to proceed with the board meeting."

There were no public comments.

**5. Board Action (4:08 Recording 1)**

**a. Ratification of Temporary Work Permit (4:10 Recording 1)**

- i. Christina Yeagley, Psy.D.

Motion (4:50): Dr. James Murphey moved to ratify the temporary work permit of Dr. Christina Yeagley. Dr. Paul Silverman seconded. Motion carried.

- ii. Ellen Bluett, Ph.D.

Motion (5:10): Dr. James Murphey moved to ratify the temporary work permit of Dr. Ellen Bluett. Dr. Loretta Bolyard seconded. Motion carried.

**b. 2019 Legislation Status – Update/Discussion; possible nomination for board representative (5:28 Recording 1)**

Motion (14:25): Ms. Becky Bird nominated Dr. Loretta Bolyard as lead spokesperson/representative during the 2019 Legislation. Dr. Sara Boilen seconded. Ms. Bird made amended the motion to nominate Shelley Marie Windsor as secondary representative. Dr. Murphey seconded the amendment. Motion carried.

**c. Psychologists Continuing Education Audit (23:00 Recording 1)**

- i. Philip Bornstein
- ii. Marian Martin
- iii. William Woolston
- iv. Percent to Audit – motion

Motion (23:40): Dr. James Murphey moved to approve the continuing education for Philip Bornstein, Marian Martin, and William Woolston. Dr. Sara Boilen seconded. Motion carried.

Motion (24:10): Dr. Loretta Bolyard moved to continue with 5% audit rate per year. Ms. Shelley Marie Windsor seconded. Motion carried.

**d. Election of Officers (24:50 Recording 1)**

It was noted that officer appointments will go into effect in January 2019.

Motion (24:57): Dr. James Murphey nominated Dr. Loretta Bolyard as Chairperson. Ms. Shelley Marie Windsor seconded. Motion carried.

Motion (26:10): Ms. Becky Bird nominated Dr. James Murphey as Vice Chairman. Dr. Sara Boilen seconded. Motion carried.

Motion (27:05): Dr. Loretta Bolyard nominated Dr. Sara Boilen as Secretary. Ms. Becky Bird seconded. Motion carried.

**e. Division Update – Todd Younkin, Business Standards Division Administrator (27:50 and 1:52:20 Recording 1)**

**f. Applications (28:39 Recording 1)**

- i. Jodi Palensky, Ph.D. – application and work samples (28:46)

Motion (30:35): Dr. James Murphey moved to accept the application of Dr. Jodi Palensky. Dr. Loretta Bolyard seconded. Discussion: Dr. Bolyard encouraged the applicant to read the rules on what constitutes a sufficient work sample and review ARM 24-189-610 regarding intelligence and objective personality testing. Motion carried.

Motion (32:09): Dr. Sara Boilen moved to request Dr. Palensky to review ARM 24.189.610 and resubmit 2 of the 3 work samples so they are sufficient with the rules. Dr. Paul Silverman seconded. Motion carried.

**g. Postdoctoral Supervision Plan (32:50 Recording 1)**

- i. Ann Douglas, Ph.D. - postdoctoral plan ratification (33:00)

Dr. Paul Silverman recused himself from the deliberations due to his working relationship with Dr. Douglas.

Motion (33:45): Dr. Lorretta Bolyard moved to ratify the postdoctoral plan of Dr. Ann Douglas. Dr. Sara Boilen seconded. Motion carried.

- ii. Kameron Nelson – evaluation of education (34:18 Recording 1)

(35:00) Dr. Loretta Bolyard asked to have placed on the next agenda the issue of postdoctoral supervision plans in private practice settings and what is acceptable and unacceptable to obtain hours toward licensure particularly when licensed as an LCPC.

Motion (1:49:06): Dr. Paul Silverman moved to conclude that the application of Kameron Nelson is deemed incomplete based on lack of criteria equivalent to board rules as discussed and the lack of a site and supervision for the board to approve. Dr. Sara Boilen seconded. Motion carried.

**h. Rulemaking (2:02:50) and (3:02:15 Recording 1)**

- i. ARM 24.189-607(7) - Required Supervision Experience – consider change of two on-site providers requirement (2:03:15)

Board Staff will research further.

- ii. ARM 24.189.2107(2)(a) and (b) - Continuing Education Implementation – consider standardizing continuing education requirements for licensed psychologists to 20 hours annually (3:02:15)

Board Staff will research options for all even year audits.

(3:24:50) Lunch Break at 12:00 noon

(3:25:40) Reconvened at 12:30 p.m.

- iii. ARM 24.189-610 - Work Samples-Examination – consider clarification of work sample content requirements (3:41:40 Recording 1)

Motion (3:47:20): Dr. Sara Boilen moved to propose amendment to ARM 24.189.610(1)(a)(i)(b) to read: “comprehensive cognitive/intelligence testing utilizing current norms (excluding screening and/or brief versions of measures of cognitive/intelligence functioning)”. Dr. James Murphy seconded. Motion carried.

iv. Telehealth Rules Status – psychologists – update (4:11:40 Recording 1)

i. **National Register of Health Service Psychologists**– Andrew Boucher, Assistant Director, National Register of Health Service Psychologists (2:39:00 Recording 1)

j. **Correspondence (4:14:04 Recording 1)**

i. Heather Halko - Teleconference supervision requirements for postdoctoral training (4:14:10 Recording 1)

(4:21:00) The Board determined that the current rules do not allow for primary teleconference supervision.

ii. U. James Chaney – Medical records accountability/patient notification when a psychologist dies unexpectedly (4:25:10 Recording 1)

(4:50:50) The Board tabled this discussion for consideration at the next Full Board meeting.

iii. Montana Association for Behavior Analysis – Telehealth for behavior analysts (4:52:00 Recording 1)

This was informational.

iv. Megan Galliford, BA – Post certification supervision requirement (3:26:40 Recording 1)

(3:40:20) The Board can Ms. Galliford’s remarks under consideration in future rulemaking.

v. Duncan Campbell, Ph.D. - EPPP-2 (4:59:20 Recording 1)

k. **EPPP-2 – Discussion (5:00:50 Recording 1)**

l. **Oral Examination – Discussion and Report from November 7-8, 2018 Executive Session (5:10:00 Recording 1 and 00:01 Recording 2)**

(02:10) Recording 2 – Chairman, Dr. James Murphey reported that on November 7-8, the Full Board administered a total of 11 oral examinations, wherein, ten passed and one failed.

m. **Executive Session (4:25 Recording 2)**

**EXECUTIVE SESSION STATEMENT:** A decision on whether to hold a meeting in executive session is in the discretion of the Presiding Chair pursuant to Section 2-3-203MCA. The Presiding Chair has determined that the confidentiality of the subject under discussion at this meeting outweighs the public’s right to know. Therefore, the Presiding Chair has decided to hold this board meeting in closed session. Following the closed session, the Chair will summarize the Board’s disposition of the matters in the open session.

i. Jurisdictional exam – content and examination questions

Adjourn: Chairman, Dr. James Murphey adjourned the open session meeting to convene in executive session at 4:20 p.m.

Reconvene: Chairman, Dr. James Murphey reconvened the open session meeting at 4:30 p.m.

(00:05 Recording 3) Executive Session Report:

Chairman, Dr. James Murphey reported that a subcommittee was established to look at testing requirements and work up proposals to be brought back to the Full Board at their next meeting.

n. **Scheduling of Next Meetings (3:50 Recording 3)**

i. February 12, 2019 – full board

- ii. April 11, 2019 - oral examinations
- iii. April 12, 2019 - full board

**6. Executive Officer Report – L’Joy Griebenow (8:45 Recording 3)**

- a. Budget Report (11:12)
- b. Licensing Report (9:05)
- c. Outreach Update (8:50)

**7. Legal Update – Michele Peterson-Cook (00:30 Recording 3)**

**8. Adjourn (16:30 Recording 3)**

Chairman, Dr. James Murphey adjourned the Full Board open session meeting at 4:50 p.m.